#

# **Position Description**

|  |  |
| --- | --- |
| **Position Title** | Cleaner  |
| **Directorate** |  Sustainable Economy & Communities  |
| **Level** |  Level 1 |
| **Reports to** | Manager – Holiday Parks and Camping Grounds  |
| **Primary Location** | Holiday Parks and Camping Grounds  |
| **Delegation** | N/A |
| **Position No. & version** |  |

|  |
| --- |
| **Position Overview** |

Primary functions of the position are to ensure the Shire’s holiday parks & campground are maintained to a high level of safety and cleanliness at all times.

|  |
| --- |
| **Position Responsibilities** |

|  |  |
| --- | --- |
| * Cleaning of chalets, ablution blocks, camp kitchens, laundries, BBQ’s
* General support duties where needed including emptying of rubbish bins, sweeping, mopping, vacuuming within holiday parks and campground.
* Keep the Manager well informed of maintenance problems and potential hazards to facility users.
* General patrols of grounds when cleaning..
 | **100%** |

|  |
| --- |
| **Position Requirements** |

**Essential**

* Developed time management skills
* Developed cleaning experience
* Developed communication and interpersonal skills
* Ability to perform minor maintenance duties
* Physically fit to undertake required work

**Desirable**

* ‘C’ Class drivers licence
* Previous experience cleaning public and/or commercial buildings
* Demonstrated knowledge in the use of cleaning products for the cleaning of public and/or commercial buildings

|  |
| --- |
| **Key Relationships** |
| **Internal**  | **External** |
| CouncillorsCouncil Staff | Community members General public |

|  |
| --- |
| **The Way We Do Things** |

 Respect Integrity Community Excellence

   

|  |
| --- |
| **Acknowledgement** |
| Reporting Officer Name | Signature | Date |
| Name | Signature | Date |