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# **Position Description**

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| **Position Title** | Cleaner |
| **Directorate** | Sustainable Economy & Communities |
| **Level** | Level 1 |
| **Reports to** | Manager – Holiday Parks and Camping Grounds |
| **Primary Location** | Holiday Parks and Camping Grounds |
| **Delegation** | N/A |
| **Position No. & version** |  |

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| **Position Overview** |

Primary functions of the position are to ensure the Shire’s holiday parks & campground are maintained to a high level of safety and cleanliness at all times.

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| **Position Responsibilities** |

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| * Cleaning of chalets, ablution blocks, camp kitchens, laundries, BBQ’s * General support duties where needed including emptying of rubbish bins, sweeping, mopping, vacuuming within holiday parks and campground. * Keep the Manager well informed of maintenance problems and potential hazards to facility users. * General patrols of grounds when cleaning.. | **100%** |

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| **Position Requirements** |

**Essential**

* Developed time management skills
* Developed cleaning experience
* Developed communication and interpersonal skills
* Ability to perform minor maintenance duties
* Physically fit to undertake required work

**Desirable**

* ‘C’ Class drivers licence
* Previous experience cleaning public and/or commercial buildings
* Demonstrated knowledge in the use of cleaning products for the cleaning of public and/or commercial buildings

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| **Key Relationships** | |
| **Internal** | **External** |
| Councillors  Council Staff | Community members  General public |

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| **The Way We Do Things** |

Respect Integrity Community Excellence

A logo of handshake in a blue circle

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| **Acknowledgement** | | |
| Reporting Officer Name | Signature | Date |
| Name | Signature | Date |