

# Application for Living in a Tiny House on Wheels (THOW)

HLT/14

*Caravan Parks and Camping Grounds Regulations 1997 (r11)*



January 2025

Environmental Health

## 1. Owner details

Owner name			
Postal Address			
Email			
Phone			
Contact Person for Correspondence			
Signature		Date	




## 2. Applicant details (if different from Owner)

Applicant name			
Postal Address			
Email			
Phone			
Contact Person for Correspondence			
Signature		Date	

APPLICATION FOR CAMPING ON PRIVATE PROPERTY- CARAVAN PARKS AND CAMPING GROUNDS REGULATIONS 1997

3. Details of application	
Address of application	
Dates of stay	From: To: <span style="float: right;">Two-year duration <input type="checkbox"/></span>
Planning Requirements	Have you sought confirmation from the Shires Planning team that the proposal would meet the exemption requirements of an ancillary dwelling applicable to the zoning?  <input type="checkbox"/> Yes <input type="checkbox"/> No
Bushfire Requirements	If your property is located within a Bushfire Prone Area, has a Bushfire Attack Level (BAL) Assessment been prepared to demonstrate that the location that the THOW will be parked is BAL-29 or lower?  <input type="checkbox"/> Yes <input type="checkbox"/> No
Wastewater	How will wastewater be disposed of?  <input type="checkbox"/> Onsite wastewater system – see below <input type="checkbox"/> Sewer connection  If onsite wastewater system installed, it will require a 'permit to use' to be issued by the Shire. Contact <a href="mailto:environmentalhealth@amrshire.wa.gov.au">environmentalhealth@amrshire.wa.gov.au</a> for further information
Plans	Please attach the following plans:  <input type="checkbox"/> Floor plan of THOW <input type="checkbox"/> Site plan – see checklist for site plan requirements

4. Declaration			
I/We declare that all details in this form are true and correct			
Applicant signature		Date	
Owner signature		Date	

Code: <b>WK0083.84</b>		
Receipt No: _____		Date: _____
 <b>In person</b> (Cash, Cheque, EFTPOS)  Customer Service Shire Civic Administration Centre 41 Wallcliffe Road Margaret River	 <b>Telephone</b> (Credit Card only)  <b>Please tick</b> <input type="checkbox"/> A Customer Service Officer will contact you.	 <b>Post</b> (Cheque - made payable to Shire of Augusta Margaret River)  Shire of Augusta Margaret River PO Box 61 Margaret River WA 6285

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## a. Notes

Legislative requirements	<ul style="list-style-type: none"><li>• <i>Caravan Parks and Camping Grounds Regulations 1997, Part 2 – Caravanning and camping generally, Regulations 11(2) – Camping other than at a caravan park or camping ground</i>, states written approval may be given for a person to camp on land (that has a legal right to occupy) for a period between 5 nights and 24 months by the local government</li><li>• Persons can apply to the Minister for Local Government, if a local government refuses to give an approval, or revokes an approval, or there is an application for more than one caravan on a single lot.</li></ul>
Conditions	<ul style="list-style-type: none"><li>• An application for approval must be made in writing to the Shire of Augusta Margaret River.</li><li>• Consent is to be obtained from the owners of the property.</li><li>• THOW is maintained in such a condition that it is not a hazard to safety or health</li><li>• That the land is maintained in such a condition that is suitable for camping, particularly in relation to safety and health, and access to services</li><li>• The Shire of Augusta Margaret River may add other conditions as required</li><li>• Approval may be revoked, by written notice to the holder, if the Shire of Augusta Margaret River has been satisfied that a condition of the approval has been breached.</li><li>• The premises is to have a toilet, ablution, and laundry facilities available for use by the occupants that comply with the Building Code of Australia, and <i>Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974</i>. Details of these services are required to be provided as part of the application.</li><li>• Copy of outcome of this application will be sent to property owner.</li><li>• The Shire of Augusta Margaret River is taken to have refused the application if approval is not given within 63 days of the application.</li><li>• Approval is to be issued to the 'person' camping rather than a third party and any approval will list those camping i.e. names of adults and the number of children.</li></ul>

# Application for Living in a Tiny House on Wheels (THOW) Checklist



Application for Camping on Private Property Form	
Provided (please tick)	
<input type="checkbox"/>	Applicant and landowner must sign the application form
<input type="checkbox"/>	Payment of application fee upon lodgement
<input type="checkbox"/>	Made in writing using the Shire of Augusta Margaret River form with supporting documents around health requirements for, potable water, wastewater, solid waste and electricity.
<b>Provided (please tick)</b>	<b>Site and Floor Plans</b>
<input type="checkbox"/>	Site plan, drawn to scale, showing: <ul style="list-style-type: none"> <li>Property details, lot/site boundaries, street name(s) and north point</li> <li>Location of THOW parking spot</li> <li>Setbacks of THOW to all boundaries or if relevant, location and setbacks to an approved building envelope</li> <li>Location of potable water (e.g. rainwater tank, mains water connection)</li> <li>Location of wastewater system (e.g. sewer connection or onsite wastewater with permit to use)</li> <li>Location of all other buildings on the property (e.g. dwellings, sheds)</li> <li>Location of electricity connection</li> </ul>
<input type="checkbox"/>	Floorplan, showing: <ul style="list-style-type: none"> <li>Floor area</li> <li>Location of toilet and laundry facilities</li> </ul>
<input type="checkbox"/>	Elevations, showing: <ul style="list-style-type: none"> <li>All sides of the THOW to scale, including the height of the wall and roof above natural ground level, including height of the finished floor level above natural ground level</li> <li>External finishes, (including a schedule of colours and materials or images of the THOW if already constructed)</li> </ul>
<b>Provided (please tick)</b>	<b>Other details required</b>
<input type="checkbox"/>	Confirmation from the Shire's Planning team that the proposal would meet the exemption requirements of an ancillary dwelling applicable to the zoning?
<input type="checkbox"/>	If within a Bushfire Prone Area, a Bushfire Attack Level Assessment, confirming the location of the THOW is at BAL-29 or lower.

Please email your planning application to **[amrshire@amrshire.wa.gov.au](mailto:amrshire@amrshire.wa.gov.au)**.

Please note, this checklist is in relation to Living in a THOW only, for a Development Application please contact the Shire's Sustainable Development Directorate on (08) 97805 220.

Applications for living in a Tiny House on Wheels require the following supporting material to be accepted for assessment. During assessment of the application, the Shire may request additional information or material that is reasonably required to determine the application. Not supplying requested information may result in refusal of application.